



NEW ZEALAND COLLEGE

Section F: Payment of Fees

All Fees must be paid to Public Trust at least two weeks before the programme commences. The fees may be paid by bank draft – make payable to **Public Trust** for the amount invoiced and post to the address above, or you may pay by Telegraphic Transfer (T/T) to:

Bank Transfer:

Account # 020536030586501 – Public Trust – Wellington, New Zealand
Bank of New Zealand – North End Branch, Wellington, New Zealand

Remittance Information

New Zealand College Ltd – 6604358TR01

Section G: Refund Policy (Effective January 1st 2007)

Please Read Carefully

- 1) **Cancellation before you arrive in New Zealand or if you are denied a student visa by New Zealand Immigration Service (NZIS)** – New Zealand College (NZC) will refund all course related fees and homestay fees (if the required supporting documentation is received (see 5) below).
- 2) **Cancellation or withdrawal up to the eighth day of the course** – NZC will refund all course related costs less 10% or \$500 processing fee which ever is the lesser to the student. All unused homestay fees will be refunded. (if the required supporting documentation is received (see 5) below).
- 3) **Cancellation or withdrawal thereafter** – NZC will not refund any course related fees. Unused homestay fees may be refunded minus a \$500 processing fee (if the required supporting documentation is received (see 5) below).
- 4) **Students may request a variation to 3) above in writing to the Principal. NZC will consider, but does not undertake to provide a refund in any other circumstances than those detailed above.**
- 5) **All cancellations, withdrawals and refund requests must be received by the Principal in writing. Any cancellation or withdrawal must be supported by appropriate documentation. If a visa is refused, the original NZIS Letter of Refusal must be forwarded to the Principal of NZC. Copies will not be accepted.**
- 6) **If a student breaches New Zealand law and their visa is cancelled, or is expelled from NZC for disciplinary reasons, no refunds will be granted under any circumstances.**
- 7) **If a refund is granted, payment will be made as follows:**
 - a) if the payment was made by an educational consultant, the refund will be made to the student

Section H: Declaration Details

I declare the information given by me
In this application is true and correct.

I have read, understood and accept
the conditions of enrolment at NZC.

I agree to abide by the school rules and
Laws of New Zealand.

Signed: _____
(Must be signed by parent or guardian if student is under 18)

Date: _____/_____/2007

Section I: Education Consultant

Company Name:

Postal Address:

Phone:

E-mail:

NZQA Registration #: 7517

GST NO: 82-320-385
269

Code of Practice Signatory #:

Skill NZ & Tertiary Education Commission Approved Provider
182 Broadway, Newmarket, Auckland PH 64-09-5230567 FX 64-09-5230576
www.newzealand-english.com nzc@newzealand-english.com